

## Distance learning using Teams: protocol for parents

1. Children's school email addresses are provided only as a login for Teams. Teachers/school cannot monitor or be responsible for other use and we strongly discourage it.
2. Children should work from a safe and appropriate place with no inappropriate objects/information visible. Consider blurring the background for privacy.
3. No inappropriate clothing (eg pjs) please.
4. Do not record any lessons.
5. When we are livestreaming, parents may support quietly if necessary but should not participate, or use the microphone to speak to the teacher during the lesson. Please remember the teacher is already trying to manage a class of 30+ remotely.
6. Please do not email staff members directly. If you have an important question about remote learning, please ask your child to use their chat facility or email the office.
7. Please remind your child of the **pupil protocol** and teacher's ground rules and discourage the use of chat (with the exception of the class Wellbeing Channel unless the teacher is 'in the room').
8. Remember: this is a challenge for all of us and takes time to get right. This is something we can all learn to do for the children. We thank you for your support and understanding and look forward to productive learning.

Thank you 😊