

Academic Year
2020-2021



St Nicolas'

Church of England Combined School Taplow

A Buckinghamshire and Oxford Diocese Academy



A G M

St Nicolas' CE Combined School
Wednesday 14 October 2020

St Nicolas' School PTA is a registered charity No. 1067307

Agenda

- Apologies for Absence
- Minutes of the last AGM & any Matters arising from the Minutes
- Chair Report for 2019/2020 & Current Year Proposals
- Treasurer Report Year Ending 31 August 2020
- Headteacher Comments
- Election of Committee Members
- Any other Business

AGM 2019 Minutes



St Nicolas' Church of England School – Taplow

18 September 2019

@7pm

AGM notes

Headteacher: Clare Wagstaff

Vice Chair: Nicola Kelly

Treasurer: Charissa Morgan

Secretary: Louise James

PTA Members: Donna Reid, Polly Anthony, Kathrin Pursey, Sally Malynn,

Apologies from: Harish Sharma

1	<i>Apologies for Absence</i>	All PTA Committee members present
2	<i>Minutes of the last AGM & any Matters arising from the Minutes</i>	Discussed with no further action
3	<i>Vice/Chair's report for 2018/2019</i>	<p>All last years events discussed and new events for this school year discussed.</p> <p>New events:</p> <ol style="list-style-type: none"> 1. Quiz night 27 September 2. Xmas Fair 30 November 3. Dis-Glo School Disco 6 December 4. Clothes bag collection x4 – Happy School Bags 5. Easter egg hunt TBC 6. Mother's Day shop & Afternoon tea 14 March 7. Break the rules for April Fools 01 April 8. Summer Festival 13 June TBC 9. Colour Run at Sports Day 26 June TBC <p>Chair to assign Key roles to assist the PTA:</p> <ol style="list-style-type: none"> 1. Uniforms – create form for ordering uniforms & submit to office and this person fulfills the order. Need a price list for each item not donation as before. 2. School funding role – search & apply for funding on permanent basis 3. Raffle prize lead -n work with local companies to build up prizes

PTA Meeting Continued....

		<ol style="list-style-type: none"> 4. Sponsorship – get local companies to sponsor events 5. Food/catering lead – build up list of suppliers and prices 6. Drinks inventory – keeps on top of bar stock 7. Creative leader – responsible for all posters/leaflets etc 8. Craft leader – sources donations from parents 9. Games leader – creates new games for fun days ie splat the rat from last years fair
4	<i>Treasurer's report for the year ending 31 August 2019</i>	<p>Earnings of £14,500 for last year versus £12,749 the previous year so a successful school year for the PTA. We were advised by outgoing PTA member that too much funds were being kept in the account as reserves so it was agreed to double our donation to the school last year and this year to reduce the amount held in reserve to approx. £5000 only. No Further Action.</p>
5	<i>Election of Committee Members</i>	<p>Nicola Kelly was proposed as Chair by Ms Holmes and seconded by the majority</p> <p>Craig Moran was proposed as Vice Chair by Ms Holmes and seconded by the majority</p> <p>Charissa Morgan was proposed as Treasurer by Ms Holmes and seconded by majority</p> <p>Louise James was proposed as Secretary by Ms Holmes and. Seconded by the majority</p>
6	<i>Any other business</i>	<p>Safety of children at drop off and pick up has become an issue at school. Mrs Wagstaff to let the PTA know if she needs any additional help with this.</p>

Chair Report 2019-2020

Who we are....



Parent & Teacher Association Committee

Headteacher: Clare Wagstaff

Chair: Nicola Kelly (parent)

Treasurer: Charissa Morgan (parent)

Vice Chair: Craig Moran (parent)

Secretary: Louise James (parent)

New team in September 2019 - Met regularly for event planning during term time –

Communicate via WhatsApp - FaceBook



**YOUR
PTA
NEEDS
YOU**

Additional Volunteers

Core team - 1st point of contact, are key to the PTA involvement, attend PTA meetings & lead some initiatives

Angels - get involved when they can, and on a more regular basis than other parents

Join the PTA!



MANY HANDS MAKE LIGHT WORK

Talking of PTA....

Louise James



What we do....

Our sole aim is to raise funds to give to the school, so that our children will benefit from having a great place to learn and thrive.

- Developing effective relationships between the teachers/staff, parents & others associated with the School*
- Engaging in activities or providing facilities or equipment which supports the School and advance the education of the children*
- Providing and assisting in the provision of such facilities or items for education at the School (not provided by statutory funds) as agreed by the Committee in consultation with the School*

Our strategy is to hold fundraising events and opportunities, where we try hard to maximise our profits, whilst keeping a family friendly or community focus – and have some fun along the way!

By collaborating our efforts at events and fun challenges, we can continue the positive impact that our additional fundraising can have on the school, the teachers and our own children.

What we did....

- Christmas Disco
- Christmas Fair
- Christmas Cards
- Pre-loved Uniform
- Parent nights: Quiz & Race
- Mother's Day Shop
- Clothes Donations – Bags & Bin
- 5p Class Challenge
- After School Sales

**To PTA members, parents
& carers, teachers & staff,
children & all the
donators**



St Nics' PTA
2019/2020 Fundraising

£8,502.00

 Quiz Night £765.20	 School Disco £247.84	 Race Night £1,664.59	
 Christmas Cards £350.75	 Christmas Fair £3,577.10	 Happy School Bags & Recycle Bin £1,273.15	
 5p Class Challenge £395.77	 After-School Sales £40	 Happy Mother's Day £67.63	 Cash Donation £1,082.56
 Pre-loved £134.76	<i>what did we buy?</i>		

We are so grateful for your support. Our amazing total is what we raised together in just half year! Thank you

Y3 Canopy, Power Maths, English Books, Flower Planters, Abacus, Sense Theatre (Elf), Reading Cloud, Netball & Football Kits, Play Equipment, Bins, Thesauruses....plus more

What we want to do....

Despite restrictions:

- Continue raising money for the School supporting teachers & learning
- Continue to make links with the wider community
- Continue to *encourage involvement* from parents / carers / school community in all that we do
- Strive to *be greener in our activities & events* consider where we can make changes in what we do or use
- Be *creative & innovative* in our fundraising ideas – pls share, no idea is a silly one!

PROPOSAL SO FAR:

Silver Coin Challenge



SILENT AUCTION

Grants & Employer Gift aid



Parent Donations

School Lottery

100 Club

Shopping – Amazon, easy label, stampastic etc

Treasurer Report for the Year End 31 August 2020

Profit from fundraising and donations

Christmas Fair	3,577.10
Race Night	1,664.59
Recycling	1,273.15
Donations	1,082.56
Quiz Night	765.20
5p Challenge	395.77
Christmas Cards	350.75
Disco Christmas	247.84
Uniform Sales	134.76
Mothers Day	67.63
Afterschool Sales	40.00
TOTAL	£8,502.00

PTA Donations to School

Year 3 canopy	5,520.00
Power Maths subscription	1,826.67
English reading books	1,646.56
Planters and flowers	1,001.79
Abacus subscription	978.00
Reading cloud	660.00
Netball kit	584.50
Football kit	447.40
Bins	410.79
Year 6 donation	352.00
Sense theatre	345.00
Play equipment	250.00
Thesaurus	67.61
Class R welcome gift	42.27
Chocolate coins for St Nicolas day	31.96
TOTAL	£14,567.00

Annual Financial Statement 2019-2020:

The following two schedules comprise the PTA's Annual Financial Statements and summarise PTA's financial activities in 2019-2020 and are prepared in accordance with the requirements specified by the Charities Commission:

Receipts and payments account for the year ended 31 August 2020

Income	Year 2019 – 2020	Year 2018 – 2019
Profit Fund Raising	12,089	14,549
Donations & Tax Relief	1,083	2,813
Total Income	13,172	17,362

Expenditure	Year 2019 – 2020	Year 2018 – 2019
Donation to School	14,567	12,037
Additional Costs	4,670	7,486
Total Costs	19,237	19,523

Profit	Year 2019 – 2020	Year 2018 – 2019
Total Profit / (Loss) for year	-6,065	-2,161

	Year 2019 – 2020	Year 2018 – 2019
Bank Balance Brought Forward	10,182.71	12,393.35
Bank Balance Carried Forward	4,153.67	10,182.72

Annual Financial Statement 2019-2020:

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Statement of Assets and Liabilities as of 31st August 2020

Assets	Year 2019 – 2020	Year 2018 – 2019
Stock	0.00	0.00
Cash in Transit / on Hand	13.22	49.27
Santander Current Account	4153.67	10,182.71
Total Assets	4,166.89	10,231.98

Liabilities	Year 2019 – 2020	Year 2018 – 2019
None	0.00	0.00

It is the PTA's strategy to keep approximately £5000 in the current bank account for us to be able to respond to any eventualities and keep the organisation running should a fall in income occur.

Headteacher Comments

Election of Committee Members

PTA Committee – willing to be re-elected

Chair: Nicola Kelly

Vice Chair: Craig Moran

Treasurer: Charissa Morgan

Secretary: *open*

involves supporting the chair to build effective communication links between the school & PTA, maintains records, prepares for meetings, takes minutes & distributes & sends reminders, event record keeper (costs, stalls etc).....

Any Other Business

email stnicolaspta@yahoo.com

Follow us on Facebook:

Friends of St Nicolas' School Taplow



Additional Volunteers

Core team - 1st point of contact, are key to the PTA involvement, attend PTA meetings & lead some initiatives

Angels - get involved when they can, and on a more regular basis than other parents