



St Nicolas' Church of England School – Taplow

18 September 2019

@7pm

AGM notes

Headteacher: Clare Wagstaff

Vice Chair: Nicola Kelly

Treasurer: Charissa Morgan

Secretary: Louise James

PTA Members: Donna Reid, Polly Anthony, Kathrin Pursey, Sally Malynn,

Apologies from: Harish Sharma

1	<i>Apologies for Absence</i>	All PTA Committee members present
2	<i>Minutes of the last AGM & any Matters arising from the Minutes</i>	Discussed with no further action
3	<i>Vice/Chair's report for 2018/2019</i>	<p>All last years events discussed and new events for this school year discussed.</p> <p>New events:</p> <ol style="list-style-type: none"> 1. Quiz night 27 September 2. Xmas Fair 30 November 3. Dis-Glo School Disco 6 December 4. Clothes bag collection x4 – Happy School Bags 5. Easter egg hunt TBC 6. Mother's Day shop & Afternoon tea 14 March 7. Break the rules for April Fools 01 April 8. Summer Festival 13 June TBC 9. Colour Run at Sports Day 26 June TBC <p>Chair to assign Key roles to assist the PTA:</p> <ol style="list-style-type: none"> 1. Uniforms – create form for ordering uniforms & submit to office and this person fulfills the order. Need a price list for each item not donation as before. 2. School funding role – search & apply for funding on permanent basis 3. Raffle prize lead -n work with local companies to build up prizes

PTA Meeting Continued....

		<ol style="list-style-type: none"> 4. Sponsorship – get local companies to sponsor events 5. Food/catering lead – build up list of suppliers and prices 6. Drinks inventory – keeps on top of bar stock 7. Creative leader – responsible for all posters/leaflets etc 8. Craft leader – sources donations from parents 9. Games leader – creates new games for fun days ie splat the rat from last years fair
4	<i>Treasurer's report for the year ending 31 August 2019</i>	<p>Earnings of £14,500 for last year versus £12,749 the previous year so a successful school year for the PTA. We were advised by outgoing PTA member that too much funds were being kept in the account as reserves so it was agreed to double our donation to the school last year and this year to reduce the amount held in reserve to approx. £5000 only. No Further Action.</p>
5	<i>Election of Committee Members</i>	<p>Nicola Kelly was proposed as Chair by Ms Holmes and seconded by the majority</p> <p>Craig Moran was proposed as Vice Chair by Ms Holmes and seconded by the majority</p> <p>Charissa Morgan was proposed as Treasurer by Ms Holmes and seconded by majority</p> <p>Louise James was proposed as Secretary by Ms Holmes and. Seconded by the majority</p>
6	<i>Any other business</i>	<p>Safety of children at drop off and pick up has become an issue at school. Mrs Wagstaff to let the PTA know if she needs any additional help with this.</p>